

**REGULAR CALLED
MEETING
BOARD OF DIRECTORS**

Boardroom

April 1st, 2004

7:00 P.M.

MEMBERS PRESENT:

OTHERS PRESENT:

Ann Kelly, *Ward 1*
Don Hager, *Ward 2*
Joe Phelps, *Ward 3*
Dick Rudolph, *Ward 5*
James Calhoun, *Director at Large*
Ann Sanders, *Vice-Mayor, Ward 4*
C. T. Hollingshead, *Mayor*

Barbara Coplen, *City Manager*
Rendi Currey, *City Clerk*
Nancy Anderson, *City Treasurer*
Wendy Plyler, *Press*
Jimmy Bolt, *Public Works Director*

CALL TO ORDER

Mayor Hollingshead called the meeting to order at 7:00 p.m.

INVOCATION

Director Calhoun

APPROVAL OF MINUTES

Vice Mayor Sanders made the motion seconded by Director Hager to approve the March 4th, minutes as presented. **The motion passed unanimously on a roll call vote. The vote was as follows:**

Ann Kelly	“Aye”	Don Hager	“Aye”
Joe Phelps	“Aye”	Dick Rudolph	“Aye”
James Calhoun	“Aye”	Vice Mayor Sanders	“Aye”
Mayor Hollingshead	“Aye”		

CONSIDERATION OF THE UNLAWFUL HARASSMENT POLICY

Jim Pumphrey, Safety Director resented the policy to the Board and recommended their approval. After a brief discussion Director Calhoun made the motion seconded by Vice Mayor Sanders to adopt the policy as presented. **The motion passed unanimously on a roll call vote.**

DISCUSSION POLICE AND FIRE FACILITY

Jerry Simmons with Twin Rivers Architectural Firm came before the Board to present plans however due to an electrical engineer being out the previous week the plans were not complete. The Mayor drew his attention to the contract which states the plans were to be completed 45 days from written notice which would be March 24th or the fee would be reduced by \$100.00 per day. Mr. Simmons was aware of that fact and he stated they would be completed the following Monday.

APPROVAL TO APPLY FOR THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

Glen Beedle came before the Board requesting approval to apply for funding through the Department of Homeland Securities Assistance to Firefighters Grant Program. This is a 90/10 matching grant in

which firefighting equipment can be purchased. After a brief discussion Director Rudolph made the motion seconded by Director Hager to approve applying for the grant and in the event it is awarded the matching funds will be met as funds become available **over the one year life of the grant. The motion passed unanimously on a roll call vote.**

DISCUSSION OF THE ACT ARKADELPHIA COMING TOGETHER

David Thigpen, Chairman of the Youth Sports Complex Committee, came before the Board asking for support in extending the current 1 cent sales tax to complete the Youth Sports Complex. After a brief discussion Vice Mayor Sanders made the motion seconded by Director Kelly to support the ACT group to continue with the project of finishing the Youth Sports Complex and putting a vote to the people to extend the current tax. **The motion passed unanimously on a roll call vote.**

DISCUSSION OF REINSTATING ROUTINE BUSINESS

In the meeting of March 18th, 2004 the motion was made by Director Hager and seconded by Director Kelly for the Mayor to research and set guidelines of routine business and bring back to the Board for a vote. After a round the table discussion the guidelines were set and they are as follows:

Routine Business Guidelines

1. Established to give each member of the City Board an opportunity to discuss matters pertaining to each individual ward. It is also a good time to recognize positive aspects in their wards and people who are giving their time and volunteering to do things beneficial for our city or for our citizens.
2. At this time there will be liaison reports from the departments.
3. Expect same common courtesy as is adopted in our general rules of procedure during this time towards other Board members and city employees.
4. No problems should be discussed during Routine Business that has not been discussed with the City Manager or department head prior to the meeting.
5. A 3-5 minute limit on this business.

CONSIDER BIDS FOR BACKHOE LEASE PURCHASE AGREEMENT-STREET DEPARTMENT

An ad was run in the *Arkansas Democrat* and the *Daily Siftings Herald* letting out to bid one 1.3 cubic loader and 14 foot two wheel back hoe with cab. Jimmy Bolt, Public Works Director, came before the Board requesting approval to accept the low bid of \$45,810.47 with a lease payment of \$1,047.18 for 47 months and a final payment of \$1,046.97 from Rushing & Mason Equipment Company of Little Rock, Arkansas. After a brief discussion Vice Mayor Sanders made the motion seconded by Director Hager to accept the bid as stated above. **The motion passed 6 to 1 on a roll call vote. The vote was as follows:**

Ann Kelly	“Aye”	Don Hager	“Aye”
Joe Phelps	“Aye”	Dick Rudolph	“Nay”
James Calhoun	“Aye”	Vice Mayor Sanders	“Aye”
Mayor Hollingshead	“Aye”		

CITY MANAGER’S REPORT

- Ms. Coplen reported on the Streetscape project. She stated the crews would be starting on Main Street on Monday. She reminded everyone that things will be inconvenient for a while but will be very nice when the project is complete.
- She stated that the Arkansas State Highway Department will be working on some state highways in Arkadelphia. Some streets to try and find alternate routes are 6th, Pine to 26th, and Caddo from the river to 10th Street.
- There will be an emergency exercise at the water treatment plant on April 8th. This is being done through the Office of Emergency Services but the City of Arkadelphia will be hosting.

- There will be a water plant tour tomorrow at 1 p.m. with the engineers and potential contractors interested in bidding the water treatment plant improvement project.
- Season passes for the Aquatic Park are on sale at the Recreation Center.
- The Rec Center will sponsor a 3 on 3 basketball tournament for the Festival of Twin Rivers. There will also be a Lawn and Garden show on April 17th at the Rec Center.
- She thanked the ACT group for coming and all their hard work.

ADJOURNMENT

There being no more business to discuss, Director Kelly made a motion seconded by Vice Mayor Sanders to adjourn. **The motion passed unanimously and the meeting adjourned at 8:15 p.m.**

C. T. Hollingshead, Mayor

Rendi Currey, City Clerk

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7:00 p.m.

Julian Jaeger
Kathy Phelps
Glen Beedle
Delores White
Jim Pumphrey
Jerry Sullivan
James Ford
Floyd Manning
Tommy Neel
David Thigpen
Jerry Hull
Bryan Hutcherson
Jerry Simmons
Jennifer Holbrook
Bob Steimiller