

**REGULAR CALLED
MEETING
BOARD OF DIRECTORS**

Boardroom

May 6th, 2004

7:00 P.M.

MEMBERS PRESENT:

Ann Kelly, *Ward 1*
Don Hager, *Ward 2*
Joe Phelps, *Ward 3*
Dick Rudolph, *Ward 5*
James Calhoun, *Director at Large*
C. T. Hollingshead, *Mayor*

OTHERS PRESENT:

Rendi Currey, *City Clerk*
Nancy Anderson, *City Treasurer*
Wendy Plyler, *Press*
Jimmy Bolt, *Public Works Director*

CALL TO ORDER

Mayor Hollingshead called the meeting to order at 7:00 p.m.

INVOCATION

Director Calhoun

APPROVAL OF MINUTES

Director Calhoun made the motion seconded by Director Kelly to approve the April 15th, minutes as presented. **The motion passed unanimously on a roll call vote. The vote was as follows:**

Ann Kelly	“Aye”	Don Hager	“Aye”
Joe Phelps	“Aye”	Dick Rudolph	“Aye”
James Calhoun	“Aye”		
Mayor Hollingshead	“Aye”		

FIRST READING OF THE BOND ORDINANCE FOR WATER TREATMENT PLANT PROJECT

This issue was struck from the agenda.

CONSIDERATION OF THE PARKS AND REC COMMITTEE VACANCIES

An ad was run in the *Daily Siftings Herald* and three letters of interest were received. Ballots were passed out and the two positions were filled By John Gyllin and Sharon Fellers.

CONSIDERATION OF THE AIRPORT COMMITTEE VACANCY

An ad was run in the *Daily Siftings Herald* and there was one letter received from Don Chaney. Director Rudolph made a motion seconded by Director Calhoun to reappoint Don Chaney to the Airport Advisory Committee. **The motion passed unanimously on a roll call vote.**

CONSIDERATION OF THE COPS GRANT APPLICATION

Glen Beedle, Grants Administrator, requested formal Board approval to apply for another School Resource Officer Grant. Director Rudolph made a motion seconded by Director Hager to approve applying for the grant. **The motion passed unanimously on a roll call vote.**

CONSIDERATION OF THE BIDS FOR THE POLICE STATION COPY MACHINE

This issue was struck from the agenda.

CONSIDERATION OF THE EMPLOYEE SAFETY AND HEALTH POLICY AND PLAN

Jim Pumphrey, Safety Director, requested formal adoption of the Safety and Health Policy and Plan as another in a series of additions to the Arkadelphia Personnel Policy Handbook. After a brief discussion Director Calhoun made a motion seconded by Director Rudolph to adopt the new policy and plan. **The motion passed unanimously on a roll call vote.**

CONSIDERATION OF THE LEASE AGREEMENT FOR THE FBO WITH HSU

Jimmy Bolt, Public Works Director, requested approval on a two year lease with Henderson State University to operate the airport as the FBO (Fixed Base Operator). After a brief discussion, Mr. Bolt pointed out a typo on the lease and made the proper corrections. Director Rudolph made the motion seconded by Director Calhoun to accept the lease as amended. **The motion passed unanimously on a roll call vote.**

CONSIDERATION OF AN LAND LEASE FOR A CELL TOWER

Mr. Bolt requested the Board consider the concept of a land lease with Site Excell in exchange for street department equipment and requested permission to negotiate with the company and bring back to the Board a contract for approval. After a brief discussion Director Calhoun made the motion seconded by Director Rudolph to approve the negotiating on the concept of a land lease from the city for a cell tower with Site Excell in exchange for street department equipment. **The motion passed unanimously on a roll call vote.**

CONSIDERATION OF THE BIDS FOR SLURRY SEAL

An ad was run in the state and local paper and only one bid was received it is as follows:

Bidder	Amount
Vance Brothers Inc.	\$1.17 per square yard

Mr. Bolt recommended awarding the bid for the 2004 Slurry Seal Project to Vance Brothers Inc. Director Rudolph made the motion seconded by Director Calhoun to accept the recommendation. **The motion passed unanimously on a roll call vote.**

CONSIDERATION TO DESTROY VIDEO AND AUDIO TAPES OF PRIOR BOARD/COMMITTEE MEETINGS

In the meeting of October 16th, 2003 the Board voted unanimously to adopt a Formal Record Retention Policy with the addition of the destruction of audio and video tapes after one year of the recording. Staff compiled a list and request formal Board approval on destruction of them. After a brief discussion Director Hager made the motion seconded by Director Phelps to destroy the attached list of video and audio tapes. **The motion passed unanimously on a roll call vote.**

Regular B.O.D.	Airport	Décor Committee	Planning	Re-Use	Police & Fire	Project Impact
9/6/1984	8/30/1999		2/11/1988	1/5/1995	11/20/1995	no date
9/20/1984		6/9/1999	4/14/1988	7/27/1995		
10/18/1984			7/14/1988	4/11/1996		
12/20/1984			10/13/1988			
11/6/1986			11/10/1988			
3/3/1988			11/29/1988			
4/7/1988			1/12/1995			
4/21/1988			2/9/1995			

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5/5/1988	3/9/1995
5/19/1988	4/13/1995
6/2/1988	6/8/1995
6/16/1988	7/13/1995
7/21/1988	8/2/1995
8/16/1988	9/14/1995
9/1/1988	10/12/1995
9/15/1988	11/9/1995
10/6/1988	1/4/1996
10/20/1988	1/11/1996
10/21/1988	2/8/1996
11/3/1988	5/9/1996
11/17/1988	6/13/1996
12/1/1988	10/10/1996
1/5/1995	
1/19/1995	
2/2/1995	
2/16/1995	
3/2/1995	
3/16/1995	
4/4/1995	
4/6/1995	
4/20/1995	
5/4/1995	
5/18/1995	
6/1/1995	
6/15/1995	
7/6/1995	
7/18/1995	
7/20/1995	
8/24/1995	
9/7/1995	
9/21/1995	
10/5/1995	
11/2/1995	
11/16/1995	
12/21/1995	
1/18/1996	
2/15/1996	
3/7/1996	
4/18/1996	
5/2/1996	
7/18/1996	
8/15/1996	
9/5/1996	
9/26/1996	
10/3/1996	
10/24/1996	
11/7/1996	
11/21/1996	
6/25/1998	

4/15/1999
4/15/1999
8/19/1999
9/2/1999
9/21/1999
10/7/1999

City Board Meeting Video Tapes to be destroyed

12/4/86	11/4/99
1/8/87	12/2/99
1/22/87	
3/5/87	
4/2/87	
9/17/87	
10/1/87	
10/15/87	
11/5/87	
11/19/87	
12/3/87	
1/2/88	
1/19/88	
2/4/88	
2/18/88	
3/3/88	
3/24/88	
4/7/88	
4/12/88	
5/5/88	
9/15/88	
10/20/88	
11/3/88	
12/1/88	
3/18/95	
3/4/97	
3/6/97	
5/1/97	
9/4/97	
9/18/97	
10/2/97	
11/6/97	
11/20/97	
2/5/98	

2/19/98
9/1/98
1/7/99
4/1/99
4/15/99
9/2/99
9/16/99

ROUTINE BUSINESS

Ann Kelly- She stated she was concerned about the speeding on 4th and 5th Street and asked that someone look into the traffic going on and coming off the OBU campus.

Don Hager-He updated everyone on the Ward 2 meeting on April 29th. He stated it was a success even with low attendance. He would like to schedule another soon. He praised the Water Department for coming in 2nd for best tasting drinking water in Arkansas the contest covered around 860 water systems.

Joe Phelps-He stated he had nothing to report because he had missed the Parks and Rec Committee meeting due to a miss-communication.

Dick Rudolph-He commended the Planning Commission for some projects they have been working on. He asked that a notice get put on channel 9 about the slurry seal project and asked citizens to stay off for at least two hours. He is hoping to get Senator Pryor and Lincoln's endorsement for the Fire Department grant.

James Calhoun-He announced the Pine Street Bridge is almost complete and it will be very much appreciated.

Mayor Hollingshead-He reminded everyone of the Public Hearing scheduled for May 13th at Central Auditorium for the proposed Pine Street name change.

CITY MANAGER'S REPORT

Due to a death in the family Ms. Coplen did not attend the Board meeting,

ADJOURNMENT

There being no more business to discuss, Director Kelly made a motion seconded by Director Rudolph to adjourn. **The motion passed unanimously and the meeting adjourned at 7:30 p.m.**

C. T. Hollingshead, Mayor

Rendi Currey, City Clerk

**REGULAR CALLED MEETING
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Boardroom

7:00 p.m.

Julian Jaeger
Kathy Phelps
Glen Beedle
Dorinda Sutor
Jim Pumphrey
Paul Bryant