

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

**Boardroom
MEMBERS:**

June 14th, 2011

5:30 P.M.

OTHERS:

Jason Jones, *Ward 1 Director*
Johnny Harris, *Ward 2 Director (arrived late)*
Vacant, *Ward 3 Director*
Roland Gosey, *Ward 4 Director (arrived late)*
Terry Sims, *Ward 5 Director*
James Calhoun, *Vice Mayor, At Large Director*
C. T. Hollingshead, *Mayor*

Jimmy Bolt, *City Manager*
Rendi Currey, *City Clerk*
Jamal Brown, *Press*

(See attached list)

CALL TO ORDER

Mayor Hollingshead called the meeting to order at 5:30 p.m.

INVOCATION

Vice Mayor Calhoun

APPROVAL OF MINUTES

A motion was made by Vice Mayor Calhoun seconded by Director Sims to approve the minutes from the June 2nd, 2011 Regular called meeting as presented and the motion passed with a roll call vote and the vote was as follows:

Jason Jones
James Calhoun

“Aye”
“Aye”

Terry Sims
Mayor Hollingshead

“Aye”
“Aye”

CONSIDER LEASE AGREEMENT WITH HSU-AIRPORT FBO

The City of Arkadelphia and Henderson State University enjoy a mutually beneficial relationship in regards to the airport. Across the country having an airport is viewed as a crucial element in community development. Our relationship with HSU has allowed our airport to be managed by a highly qualified staff. Over the past decades HSU has fostered its aeronautics program into being the states premier program. Continuing this lease insures professional management and low operational cost. Arkadelphia is responsible for maintaining and funding certain operating costs. This includes insurance; mowing; bush hogging; electricity; radio; telephone service and other such cost. Henderson is responsible for providing the man power to provide the services as the Fixed Based Operator and they share revenues with the city from product and services provided.

This arrangement is working well for both parties. The cost to the city has declined over the past decade and has placed us in a stable position. Staff recommends approval of the Airport lease agreement with Henderson State University and to authorize the city manager to execute the lease. Vice Mayor Calhoun made the motion seconded by Director Jones to approve the lease agreement with Henderson State University and to authorize the city manager to execute the lease. **The motion passed unanimously on a roll call vote.**

CONSIDER ORDINANCE RENAMING N. PEAKE TO HOLMES AND SCHOOL TO N.PEAKE

Director Harris requested staff prepare an ordinance to rename the above mentioned streets. The ordinance and map are attached for your consideration. Director Harris reported only two families would be affected by the change and they both were in favor of the change. Director Harris made the motion seconded by Director Jones to place the ordinance on its first reading. The motion passed with a roll call vote and the vote was as follows:

Director Harris arrives at 5:35.
Director Gosey arrives at 5:43.

Jason Jones	“Aye”	Johnny Harris	“Aye”
Roland Gosey	“Aye”	Terry Sims	“Aye”
James Calhoun	“Aye”	Mayor Hollingshead	“Aye”

The Mayor called for the clerk to read the ordinance in its entirety.

**AN ORDINANCE OF THE CITY OF ARKADELPHIA, ARKANSAS TO
ADMEND THE CITY OF ARKADELPHIA, ARKANSAS STREET MAP DATED
JANUARY 2011 BY RENAMING NORTH PEAKE STREET TO HOLMES
STREET AND SCHOOL STREET TO NORTH PEAKE STREET**

Director Harris made the motion seconded by Mayor Hollingshead to place the ordinance on its second reading title only in the next regular scheduled board meeting. **The motion passed unanimously on a roll call vote.**

CITY MANAGERS REPORT

- Ms. Currey has provided you with a list of applicants for the ward 3 Board of Director’s position. Staff invited all to attend the July 7th meeting to introduce themselves. Election to fill the position will be placed on July 7th agenda.
- Staff has met with various community partners to continue to work on the development of a farmers market. The efforts include short and long term goals.
- I have interviewed candidates for the Utility Manager Position and plan to hire the new manager by mid-July.
- We have sold 14 Aquatic Park family passes at the promotional rate of \$200 for a total of 18 for the year. Park Personnel have received positive feedback from the public. The \$200 Family pass offer will expire on June 20th at 5 p.m.
- Staff is implementing some changes to the Large Item Pickup service. We will be updating and moving the answering system. If you are unable to call in please wait one day and call again. The phone line and answering system will now be located at Sanitation. Phone calls will be received until 6 am on Monday mornings for items to be picked up that week.
- Please remember the cereal drive that is going on. Channel 11 morning show will be in town at Brookshire’s and I want to encourage everyone who can to please donate.
- The city financial condition is not as healthily as I would like. While we are on target for expenses we are lagging in receiving grant reimbursements. A 1.3% revenue

short fall in fees is affecting our cash flow. The good news is that the operating expenses are on target. I have asked that the all departments, except for the Water and Street departments, eliminate overtime and to be cautious with spending. We are working diligently to see if additional cuts will be required if the shortfall continues.

- Staff is behind on street cuts and we are working to get caught up, please watch for the workers in the streets and use caution in work zones.
- Please member those outside fire protection fees are due. This is to pay fire protection for structures outside of the city. Property owners can usually save money on their insurance by participating in this program. If you have any question please call the Fire Chief at 246-9354.
- I am taking a vacation and will be out of state beginning June 18th and plan to return on July 4th. I have assigned Police Chief Al Harris as acting City Manager and will depend on key staff members for insuring that the day to day operations continue as normal. I have full confidence in the city staff and believe that they can handle any situation that might arise.
- The plans for Fire Station 1 are completed and are in budget. You should see the invitation to bid late summer. Thanks Twin Rivers for bringing the plans in budget.

ROUTINE BUSINESS

Jason Jones, Ward 1-He reported positive feedback from the water park pass promotion. He will not be in attendance next meeting and hopes that the voting for the ward 3 vacancy could be postponed until he returns.

Johnny Harris, Ward 2-He is glad that the street rename ordinance is on its second reading. He wished everyone a great summer and hopes the city manager has a safe trip.

Roland Gosey, Ward 4-No report.

Terry Sims, Ward 5-She would like everyone to check out the Farmer's Market website and if the city manager would post it to Face Book so the word could get out even more that would be great.

James Calhoun, Vice Mayor, At Large Director-Reported that he had also heard good things about the water park pass promotion. He is also looking for to the Arkansas Municipal League Conference and completing his hours for his certification of directed officials.

ADJOURNMENT

There being no more business to discuss, Director Jones made the motion seconded by Director Harris to adjourn. **The motion passed unanimously and the meeting adjourned at 5:56 p.m.**

C. T. Hollingshead, Mayor

Rendi Currey, City Clerk

**REGULAR CALLED MEETING
BOARD OF DIRECTORS**

Boardroom

June 14th, 2011

5:30 p.m.

Al Harris
Glen Beedle
Leon Harris