

REGULAR MEETING OF THE ARKADELPHIA WATER & SEWER COMMITTEE
CITY OF ARKADELPHIA
APRIL 9, 2014 • 12:00 NOON
BAPTIST MEDICAL CENTER CAFETERIA

MEMBERS PRESENT

BILL FOWLER, *Chair*
BRETT POWELL
EUODIAS GOZA
DR. BRYAN MCDONNELL
KAREN WIEMAN

OTHERS PRESENT

BRENDA GILLS, *Utility Manager*
JULIAN JAEGER, *Board of Director*
DEBBIE BROWN, *Office Mgr.*

CALL TO ORDER AND APPROVAL OF MINUTES

The meeting was called to order at noon by Bill Fowler, Committee Chair. Mr. Fowler asked if any corrections or changes were necessary to the previous minutes. Karen Wieman made a motion to accept the minutes as written. Euodias Goza seconded. The motion passed.

REPORT ON TWO ENGINEERING PROJECTS APPROVED AT LAST COMMITTEE MEETING

Following authorization from this Committee, Manager Gills presented engineering proposals to the City Board and received approval from them to proceed with engineering on the filter repairs at the treatment plant and the painting of the water tank on Malone Drive. She stated that the engineering work has begun on both of the projects and she will bring progress updates at the next meeting.

REPORT ON SPECIFICATIONS FOR SEWER CAMERA EQUIPMENT

Manager Gills provided the Committee with specifications for the sewer camera equipment for their review. Manager Gills stated that the ad will be published in the Arkansas Democrat tomorrow. Also, bid packets will be mailed to several vendors. Bids will be opened on April 22 and presented to the City Board as early as possible. Questions arose regarding safety precautions for the crew while being around methane gas. Manager Gills replied that safety measures are included in the specifications.

REPORT ON PAYCLIX

The online bill pay system "Payclix" is now available for utility customers. Customers can sign up online by using an email address and their account number. Notifications will be sent when monthly charges are added as well as penalties. Social security numbers are not used on this site. Customers using the system will pay a small convenience charge on each transaction.

ROUTINE BUSINESS

- Manager Gills commented on information regarding proposed project work by the Highway Department at the Ouachita River Bridge and Caddo and 1st Street. Stewart Noland, Crist Engineers, has prepared engineering proposals for the Highway Department at a cost of approximately \$46,000. The highway department is reviewing this now. Part of the project and construction work costs should be reimbursable from the Highway Dept. When final information is received from the highway department regarding the engineering agreement and also their determination on percentage of participation, that information will be made available and discussed.

With no further business to discuss, Karen Wieman made a motion to adjourn. The motion was seconded by Dr. McDonnell. The motion passed. The meeting adjourned at 12:45 p.m.

Bill Fowler, Committee Chair

Debbie Brown